

FALL 2023 REGISTRATION GUIDELINES

SOCIAL WORK @ SIMMONS

NOVEMBER TERM – FALL 2023 @ SIMMONS III

<u>DATE</u>	<u>ADD</u>	<u>DROP</u>												
<u>Open Registration</u>	<ul style="list-style-type: none"> ○ Students can add, drop, or swap sections of a course on Workday themselves. ○ Students should follow their Plan of Study for courses to enroll in. ○ Plan of Study questions should be directed to your Academic Advisor. 													
<u>Add/Drop Period</u> November 6 – November 19	<ul style="list-style-type: none"> ○ Email Academic Advisor: <table border="1"> <thead> <tr> <th><u>Last Name</u></th> <th><u>Advisor</u></th> <th><u>Email</u></th> </tr> </thead> <tbody> <tr> <td>A-H</td> <td>Ashari Wallace</td> <td>ashari.wallace@simmons.edu</td> </tr> <tr> <td>I-P</td> <td>Michelle Livingood</td> <td>michele.livingood@simmons.edu</td> </tr> <tr> <td>Q-Z</td> <td>Laekin Rowell</td> <td>laekin.rowell@simmons.edu</td> </tr> </tbody> </table> <ul style="list-style-type: none"> ○ Changes to a Plan of Study must be approved by your Academic Advisor. 	<u>Last Name</u>	<u>Advisor</u>	<u>Email</u>	A-H	Ashari Wallace	ashari.wallace@simmons.edu	I-P	Michelle Livingood	michele.livingood@simmons.edu	Q-Z	Laekin Rowell	laekin.rowell@simmons.edu	<ul style="list-style-type: none"> ○ Email the Registrar’s Office: registrar@simmons.edu and Academic Advisor to request a course drop. ○ A dropped class will not appear on your transcript.
<u>Last Name</u>	<u>Advisor</u>	<u>Email</u>												
A-H	Ashari Wallace	ashari.wallace@simmons.edu												
I-P	Michelle Livingood	michele.livingood@simmons.edu												
Q-Z	Laekin Rowell	laekin.rowell@simmons.edu												
<u>Withdrawal Period</u> November 20 – January 7		<ul style="list-style-type: none"> ○ Email Academic Advisor. ○ Students will receive a “W” grade on their transcript. ○ After January 7, no registration changes can be made. Students will receive final letter grades for all courses they are registered for. 												

This information applies only to the Fall 2023 November Social Work@Simmons semester.

For all questions regarding billing, refunds, and financial aid, please contact Student Financial Services:

sfs@simmons.edu or 617-521-2001

For registration assistance, please contact the Office of the Registrar:

registrar@simmons.edu – 617-521-2111