

Boston Public Library Fellowship

Start date: January 2025

Year 1

For their first year, the position will be part-time, at 18 hours per week, and the Fellow will receive a stipend of \$5,000 per quarter. They will not be eligible for benefits, or Union membership.

During this first year, the Fellow will rotate through four departments, which they will select from the list below. They will spend three months in each department, learning how that department works. Their time in each department will be educational in focus, learning how a department or branch operates. Work assigned will vary by department, but may include training on working with the public; basic cataloging practices; instruction on resources, both physical and digital; working with different age groups; outreach; public instruction; working with archives; planning programs; and more. Fellows will learn the challenges and opportunities of working in an urban public library. This position is in-person, and Fellows will be required to be on-site. However, they are not required to be residents of Boston during this first year.

The departments and areas from which Fellows can select for their first year include:

- Branch
- Research Services
- Community History
- Community Learning (Outreach, Public Instruction, ESOL Services, Workforce Development)
- Kirstein Business Library & Innovation Center
- Collection Development
- Reader Services
- Children's Library
- Teen Central
- Special Collections
- Rare Books
- Arts (Prints, Fine Arts, Music, Photography)
- Archives
- Programs
- Cataloging & Processing
- Digital & Online Services
- Additional areas possible.

Year 2

Upon the successful completion of their first year, Simmons Fellows will enter the BPL workforce as a full-time Floater Librarian on the Pre-professional pay scale (\$43,400 - \$56,400 annually), commensurate with any relevant experience. They will be required to be residents of the City of Boston on the day they begin their second year in the program. Failure to prove residency will result in the removal from the program. Floater Librarians will work 35 hours per week and receive full benefits.

Schedules will be flexible based on class schedules and may span all 7 days of the week. All full-time Floater Librarians will have a workweek that includes Saturday and/or Sunday based on their class schedule.

Floater librarians will work on public services desks at all BPL locations based on need. This will provide hands-on experience in all areas of the library.

Upon successful completion of the Simmons Fellowship, the former Fellow will be promoted to a full-time floater with a salary range of \$57,700 - \$75,200. They can then begin applying for other positions at the BPL three months before their expected graduation date, or they can continue as a full-time floater.

Deadline: October 15, 2024 (your admission application, supporting documents, and fellow application must all be received by this date)

How to apply: To apply, please email a current resume and letter of interest specifically addressing the requirements of the position to slisadm@simmons.edu. Use the subject line: "BPL Fellow" and send it from the same email address you used on your admission application.