

SPRING 2025 REGISTRATION GUIDELINES

SPRING TERM – @ SIMMONS I

<u>DATE</u>	<u>ADD</u>	<u>DROP</u>
<u>Open Registration</u> December 10 - January 12	<ul style="list-style-type: none"> ○ Students can add, drop, or swap sections of a course on Workday themselves. ○ Students should follow their Plan of Study for courses to enroll in. ○ Plan of Study questions should be directed to Academic Advising. 	
<u>Add/Drop Period</u> January 13 - January 26	<ul style="list-style-type: none"> ○ Email Academic Advising (See table below for contact info). ○ Changes to a Plan of Study must be approved by an Academic Advisor. 	<ul style="list-style-type: none"> ○ Email the Registrar's Office: registrar@simmons.edu and Academic Advising to request a course drop. ○ A dropped class will not appear on your transcript.
<u>Withdrawal Period</u> January 27 - March 9		<ul style="list-style-type: none"> ○ Email Academic Advising. ○ Students will receive a "W" grade on their transcript. ○ After March 9, no registration changes can be made. Students will receive final letter grades for all courses they are registered for.

Program	Adviser Name (s)	Email Address
MSW@Simmons (by student last name)	Ashari Wallace (A-H)	ashari.wallace@simmons.edu
	Michele Livingood (I-P)	michele.livingood@simmons.edu
	Laekin Rowell (Q-Z)	laekin.rowell@simmons.edu
DSW @Simmons (by student last name)	La-Toya Larke (A-M)	latoya.larke@simmons.edu
	Vanessa Norris (N-Z)	vanessa.norris@simmons.edu
Master in Public Health		mphadvising@simmons.edu
BA @Simmons	Amy Gibson	baoadvising@simmons.edu
Nursing @Simmons	Logan McDonough, Thomas Vasili, Erin Sioui	gradnursadvising@simmons.edu

This information applies only to the Spring 2025 @Simmons I Semester

For all questions regarding billing, refunds, and financial aid, please contact Student Financial Services: sfs@simmons.edu or 617-521-2001 For registration assistance, please contact the Office of the Registrar: registrar@simmons.edu

or 617-521-2111